

BYLAWS REVISION

p. 4 **ARTICLE V – OFFICERS AND THEIR ELECTION**

SECTION 2.

The Officers of this Association shall be a president, **two (2) vice presidents**, recording secretary, treasurer, financial secretary, auditor, historian and parliamentarian. These Officers shall be elected annually with the exception of the parliamentarian, who shall be appointed by the president subject to the ratification of the executive board.

p. 7 & 8 **ARTICLE VII – ASSOCIATION MEETINGS**

SECTION 5.

****b. Thirteen (13) members** shall constitute a quorum. If this Bylaw provision authorizes a quorum of less than one-third (1/3) of the voting power, then only those matters the general nature of which was contained in the notice of the meeting may be voted upon at such meeting.

p.10 **ARTICLE IX – COUNCIL MEMBERSHIP**

SECTION 2.

For the election of council officers this Association, if in good standing, shall be entitled to be represented by the president or his or her alternate and **one delegate for every twenty-five (25) members** or fraction thereof. (MUST CORRESPOND WITH COUNCIL BYLAWS, ARTICLE V, SECTION 2.) Delegates shall be **appointed** at an Association meeting at least thirty (30) days prior to the Council election meeting.

p. 16 - **STANDING RULES** - below are additions of guidelines and updates to Standing Rules:

3. **Board Roster** – The president shall prepare the list of Association officers and Chairmen required for directory data and submit as directed by the council. The deadline for directory data to the council is **May 1**.

4. **Annual Report** – The historian shall be responsible for the preparation of the Association's Annual Report of volunteer hours required by the California State

PTA.

5. **Vice Presidents** – The **first vice president** shall serve as the primary aide to the president and perform the duties of the president in the absence or disability of that officer to act. The first vice president shall act as aide to the president and shall, in their designated order, perform the duties of the president in the absence or disability of that officer to act.

The first vice president shall serve as **VP of Membership**

The second vice president shall serve as **VP of Programs**

6. **Check Signers** – All disbursements of the Association must be signed by two (2) authorized signers. Authorized signers are: **president, treasurer and first Vice President**. The authorized signers and any individuals counting cash shall not be related by blood or marriage nor reside in the same household.

7. ****Association Meeting Dates** – Association meetings are meetings of the general membership and shall be held on the second Thursday of **September, January, and March** of the school year unless otherwise ordered by the Association or the executive board.

11. **Executive Board Meeting Date** – Executive board meetings shall be held on the **third Friday** of each month during the school year.

17. **Standing Committees - N/A - No standing committee.**